

October 2016

Key Compliance Dates

Wednesday, October 5 Semiweekly depositors deposit FICA and withheld income tax on wages paid on September 28-30.

Friday, October 7 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 1-4.

Tuesday, October 11 Tipped employees who received \$20 or more in tips during September report them to the employer on Form 4070.

Thursday, October 13 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 5-7.

Friday, October 14 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 8-11.

Monday, October 17 Monthly depositors deposit FICA and withheld income tax for September.

Individuals file 2015 income tax return if automatic six-month extension was obtained.

Wednesday, October 19 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 12-14.

Friday, October 21 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 15-18.

Wednesday, October 26 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 19-21.

Friday, October 28 Semiweekly depositors deposit FICA and withheld income tax on wages paid on October 22-25.

Monday, October 31 Employers file Form 941 for the third quarter of 2016 (if tax was deposited tax in full and on time file by November 10).

Deposit FUTA tax owed through September if more than \$500.

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30 23	31 24	25	26	27	28	29

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To-Do List

- Conduct year-end tax planning sessions with individual clients.
- Remind individual clients to use flexible spending account funds before year end, unless plan provides post year-end grace period or carryover.
- File returns for individual clients who obtained automatic six-month extensions.
- Renew Preparer Tax Identification Number (PTIN) for 2017.